

NEW STUDENT REGISTRATION 2023-2024

BY APPOINTMENT ONLY

Sumner County Schools registration policy requires the following items before enrollment:

[*Complete Skyward New Student Application](#)

*Certified Birth Certificate (Mother's copy not accepted)

*Tennessee Immunization Record (QR code to transfer from another state)



[*Proofs of Residence](#)

See below for complete registration details:

[Required Documentation Details](#)

Please note:

***New students:** Students enrolling at HHS from another Sumner County school or another school district are considered new students. If a student has attended HHS previously, withdrew to another school and is returning to HHS, they are considered a new student. Students rolling to HHS from Ellis or Hawkins for 9th grade are not new students.

***Students must enroll in the school where their permanent address is zoned.** Click [here](#) to check your school zone.

***Proofs of Residence:** Submit two (2) documents from the approved list from the required documentation details above. Proofs must be in the guardian's name dated within 30 days of enrollment. **Students must be listed on lease agreements.**

***Custody:** If your child is not living with BOTH biological parents, we must have a copy of custody papers filed and signed by a judge. If a parenting plan is in place, the primary residential parent must register the student in their school zone.

***Immunizations:** Out of state immunizations must be transferred to a current Tennessee Immunization Form. Please contact the Sumner County Health Department at 615-824-0552 or use the QR code above.

***Previous School Records:** Please bring a copy of your student's transcript and current classes/grades if applicable. We will request official documentation after enrollment.

***Appointment:** After you have completed the Skyward new student online application and have all required documents, email Beth Brody at beth.brody@sumnerschools.org for an appointment.

Email Beth Brody, Registrar, at beth.brody@sumnerschools.org with any questions.

