

New Student Registration

To register at Hendersonville High School, the following documents **MUST** be presented at the time of registration:

1. **Two proofs of residence.** *A child must reside in Sumner County with the primary residential custodial parent or residential guardian to attend Sumner County Schools. Parents must notify the school principal if the child ceases to reside in Sumner County.*

- Legal document/lease showing proof of residency for specific address. (Notary public or typed/hand written letters from the land owner are not accepted.)
- Current bill assigned to specific address – electric, gas, water, landline telephone (cell phone NOT accepted).

Enrollment procedures shall include an acceptable means for verifying residency. A copy of such verification shall become a part of the student's record. In the event that it is found that a student is improperly enrolled in a particular school or school district, the parent or guardian of that student shall be notified orally, if possible, and in writing that the student will be asked to leave the school or school district. When it can be determined that a child is not residing in Sumner County and the parent has obtained educational services by fraud or deceit including the filing of false documents, the Director of Schools shall examine the proof and determine whether the matter should be referred to the District Attorney General for prosecution and/or the school attorney for a civil suit for the tuition due from out-of-county students.

2. Birth Certificate
3. Tennessee Immunization Card (this can be obtained from the Sumner County Health Department, 351 New Shackle Island Road, Hendersonville, TN.)
4. If transferring from another school during the school year, a withdrawal form from previous school.
5. Custody papers if student is not living with both parents. **ONLY** documents issued by the court of law will be accepted.
6. Evidence of a complete medical examination within the calendar year (if a student is enrolling into Sumner County for the first time).